MONTHLY METER READINGS

Please use this form to keep a monthly record your meter readings, fuel usage and travel details. Remember to take a reading on the last day of each month.

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| **Month** | **Electricity** | | **Gas** | **Other fuel used** eg wood, coal, LPG, oil | **Vehicles** | | | **Other travel** (flights, public transport or other vehicles) |
| **Meter 1** | **Meter 2** |  | **1** | **2** | **3** |
| Initial Readings |  |  |  |  |  |  |  |  |
| Last day of first month |  |  |  |  |  |  |  |  |
| Month 2 |  |  |  |  |  |  |  |  |
| Month 3 |  |  |  |  |  |  |  |  |
| Month 4 |  |  |  |  |  |  |  |  |

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| **Month** | **Electricity** | | **Gas** | **Other fuel used** eg wood, coal, LPG, oil | **Vehicles** | | | **Other travel** (flights, public transport or other vehicles) |
| **Meter 1** | **Meter 2** |  | **1** | **2** | **3** |
| Month 5 |  |  |  |  |  |  |  |  |
| Month 6 |  |  |  |  |  |  |  |  |
| Month 7 |  |  |  |  |  |  |  |  |
| Month 8 |  |  |  |  |  |  |  |  |
| Month 9 |  |  |  |  |  |  |  |  |
| Month 10 |  |  |  |  |  |  |  |  |
| Month 11 |  |  |  |  |  |  |  |  |
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| **Month** | **Electricity** | | **Gas** | **Other fuel used** eg wood, coal, LPG, oil | **Vehicles** | | | **Other travel** (flights, public transport or other vehicles) |
| **Meter 1** | **Meter 2** |  | **1** | **2** | **3** |
| Month 12 – final reading |  |  |  |  |  |  |  |  |
| **Average use** |  |  |  |  |  |  |  |  |
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